

CONFIRMED MINUTES

TBNZ BOARD MEETING



At the **TBNZ Board Meeting on 11 May 2026** these minutes were **confirmed as presented**.

Name:	Tenpin Bowling New Zealand
Date:	Monday, 9 February 2026
Time:	8:00 pm to 9:45 pm (NZDT)
Location:	Zoom or Audio Call In, Nationwide
Board Members:	Julieanne Mollet (Chair), Allison Haynes, Fred Housham, Robyn Watkins, Carl Mollet
Attendees:	Ian Klein

1. Opening Meeting

1.1 Confirm Minutes

TBNZ Board Meeting 3 Nov 2025, the minutes were confirmed as presented.



Approve Minutes

Minutes accepted as presented

Decision Date:	9 Feb 2026
Mover:	Julieanne Mollet
Seconder:	Fred Housham
Outcome:	Approved

2. Action List

2.1 Action Item List

Due Date	Action Title	Owner(s)
7 Nov 2025	Update Web Site Status: Completed on 10 Nov 2025	Ian Klein
14 Nov 2025	Arrange for Sarah to create an advertisement for Squad Administrators Status: Completed on 22 Dec 2025	Julieanne Mollet
14 Nov 2025	Create official National Squad Manager Job Description and post online Status: Completed on 14 Jan 2026	Ian Klein
24 Nov 2025	Check on status of Coaches survey Status: Completed on 1 Feb 2026	Ian Klein

Due Date	Action Title	Owner(s)
28 Nov 2025	Approach interested people about becoming National Squad Managers Status: Completed on 23 Jan 2026	Julieanne Mollet
28 Feb 2026	Create Manager work instructions / Handbook and example budget spreadsheet Status: Completed on 18 Feb 2026	Allison Haynes
28 Feb 2026	Facebook post to be done about Hall of Fame Status: Completed on 17 Feb 2026	Julieanne Mollet
30 Jun 2026	Create Coaching Clinic Budget Status: In Progress	Fred Housham, Julieanne Mollet, Robyn Watkins
31 Jul 2026	Future action for checking signatories after each AGM Status: In Progress	Julieanne Mollet

3. Chief Executive Officer Report

3.1 Management Team Update

Claire Gow has resigned as Education and Drug Free Sport manager. Steve Pelling is replacing Aaron King as Technical Manager.

Work in progress to review the TBNZ playing rules..

3.2 Financial Report



Approve 2026 Budget

The budget for 2026 was approved as presented

Decision Date: 9 Feb 2026
Mover: Julieanne Mollet
Seconder: Robyn Watkins
Outcome: Approved

Grant funding from Sporty membership fees has been partially funded.

4. General Business

4.1 National Teams

Squad administrators are in place and they are liaising with the selectors. All working as expected.

Discussion about other tournaments options for Juniors /Youth if Presidents Shield is not viable.



Plan to select team in December 2026 for President Shield 2027

With the new squad administrators this should be a task near the end of the year for the following year to provide more lead time for fund raising.

Julieanne to contact Terry to ensure that this happens

Due Date: 30 Jun 2026
Owner: Julieanne Mollet

Planning to re-implement player, coach and manager reports for international events.

Manager Handbook. Most of it is common sense.

Some documentation will need to be created for Appendix 1. eg: Medical bios , Emergency services information, Contact details & next-of-kin etc. These might be on the CEO laptop. This laptop needs to be located and checked.

4.2 Coaching

Coach the Coaches document shared with the board



Read Coaches Survey and provide feedback

Review coaches survey and Coach the Coaches Document and provide feedback

Due Date: 28 Feb 2026

Owners: Allison Haynes, Carl Mollet, Fred Housham, Julieanne Mollet, Robyn Watkins

To get coaches to upskill and re-certify is a priority.

We will have to provide some functional assistance to ensure that this happens

Agreed to apply for funding for an initial coaching session in Auckland as a pilot.

Great opportunity to get all the coaches together to create alignment.

4.3 Grant Applications (Placeholder)



Grant Resolution

The board of Tenpin Bowling New Zealand resolved to apply to NZCT for funding towards medals and shields for National tournaments for 2026 a total of \$5,311.50 (excluding GST)

Decision Date: 9 Feb 2026

Mover: Julieanne Mollet

Seconder: Carl Mollet

Outcome: Approved



Grant Resolution

The board of Tenpin Bowling New Zealand resolved to apply to Grassroots for funding towards coaching clinics for National tournaments for 2026 a total of \$10,782.60 (excluding GST)

Decision Date: 9 Feb 2026

Mover: Julieanne Mollet

Seconder: Carl Mollet

Outcome: Approved

4.4 Hall of Fame

Nominations coming in.

Selection panel to be formed.

4.5 Other General Business



Noise cancelling headphones approval

Liam Pasfield has provided a medical certificate so approval has been granted

Decision Date: 9 Feb 2026

Mover: Ian Klein
Seconded: Allison Haynes
Outcome: Approved

4.6 Announcements from this meeting

None

5. Close Meeting

5.1 Close the meeting

Next meeting: TBNZ Board Meeting - 11 May 2026, 8:00 pm

New Actions raised in this meeting

Item	Action Title	Owner(s)
4.1	Plan to select team in December 2026 for President Shield 2027 Due Date: 30 Jun 2026	Julieanne Mollet
4.2	Read Coaches Survey and provide feedback Due Date: 28 Feb 2026	Allison Haynes, Carl Mollet, Fred Housham, Julieanne Mollet, Robyn Watkins

Signature: _____

Date: _____