

CONFIRMED MINUTES

TBNZ MANAGEMENT TEAM



At the **TBNZ Management Team** on **13 Apr 2025** these minutes were **confirmed as presented**.

Name:	TBNZ Management Team
Date:	Sunday, 9 March 2025
Time:	8:00 pm to 9:00 pm (NZDT)
Location:	Zoom Meeting ID 445 781 4032, Zoom
Committee Members:	Claire Gow, Ian Klein, Jim Roberts, Melonie Lister, Pete Richardson, Sarah Young, Shorty Madeley
Apologies:	Aaron King

1. Opening Meeting

1.1 Minutes from last meeting

TBNZ Management Team Meeting 16 Feb 2025, the minutes were confirmed as presented.



Accept Minutes

Minutes accepted as presented.

Decision Date:	9 Mar 2025
Mover:	Claire Gow
Seconder:	Jim Roberts
Outcome:	Approved

2. Actions from Previous Meetings

2.1 Review Action Item List

Due Date	Action Title	Owner(s)
31 Jan 2025	Review definition of a Session in Playing Rules for cleaning Status: Completed on 16 Feb 2025	Melonie Lister
31 Jan 2025	Create wording for 2025 sanctioning paperwork Status: Completed on 16 Feb 2025	Aaron King, Shorty Madeley
31 Jan 2025	Review IBF anti-doping rules Status: Completed on 16 Feb 2025	Claire Gow
21 Feb 2025	Update TBNZ Rule Book for rule 401 - INDIVIDUAL 300 GAME & 800 THREE-GAME SERIES AWARDS Status: Completed on 24 Feb 2025	Ian Klein
21 Feb 2025	Confirm status of Manukau centre for hosting TBNZ50 NTC in August Status: Completed on 28 Feb 2025	Aaron King

Due Date	Action Title	Owner(s)
21 Feb 2025	World Senior Selection Interest Status: Completed on 24 Feb 2025	Ian Klein
28 Feb 2025	Follow up with Nelson Navalta Status: Completed on 20 Feb 2025	Claire Gow
28 Feb 2025	Update Level 1 and Silver Course Information on the TBNZ web site Status: Completed on 19 Feb 2025	Ian Klein
7 Mar 2025	Share the Asian Intercity Bowling Championship to TBNZ Management team Status: Completed on 9 Mar 2025	Sarah Young
17 Mar 2025	Create Ball Registration Process Status: Completed on 10 Mar 2025	Melonie Lister, Pete Richardson

3. Managements Reports and Updates

3.1 Finance



Accept Finances

Financial Report accepted as presented

Decision Date: 9 Mar 2025
Mover: Jim Roberts
Seconder: Melonie Lister
Outcome: Approved

3.2 Senior Worlds

Ian sought advice on how to proceed with the team selection process, and Pete clarified that they only need to send the list of confirmed participants to the convenor of selectors. Melonie also inquired about the selection policy for TBNZ65, and it was confirmed it has separate category status in the selection policy.



Send World Senior Information to Selectors

Send the following to Craig Nevatt (Convenor of Senior Selection committee)

1. List of Bowlers that responded that they were available for selection.
2. National Team Selection Policy
3. World Senior Bulletin from IBF showing response date deadline of May 13th 2025

Due Date: 14 Mar 2025
Owner: Ian Klein

3.3 Deaf League to Australia and Christchurch



Membership requirement for Australian tournament for Deaf League

Validate with Kris @ TBA that TBNZ membership is sufficient for Australian tournament

Due Date: 14 Mar 2025
Owner: Claire Gow



Respond back to Vicki at Zone Bowling

Once confirmation of membership requirements then respond to Vicky Currie at Zone Bowling Christchurch with the next steps the bowlers will need to complete.

Due Date: 14 Mar 2025
Owner: Ian Klein

3.4 Grants to be requested via the board

A grant for tournament medals will need to be done in June for the next TBNZ tournament that needs this funding in August.

A suggestion that All Stars get a personalised shirt rather than a trophy. This is to be investigated further.

3.5 New Incorporated Societies Act

Discussed the need to update the organisation's constitution for re-registration under the new Incorporated Society Act 2022.

Key changes include,

1. Maintaining a register of members with joining dates and keeping records of former members for seven years.
2. Disputes resolution process.
3. Identifying Conflicts of Interest.
4. Disposition of assets in case the society is liquidated or removed from the register.

The plan is to tidy up the proposed draft constitution and ensure there are no glaring issues.



Review proposed draft constitution

The constitution as built by the MBIE web builder and the draft TBNZ constitution to be reviewed by Melonie and Jim.

Due Date: 28 Mar 2025
Owners: Ian Klein, Jim Roberts, Melonie Lister

4. General Business

4.1 Any other General Business

Lane Certification from Superstrike Hastings and Bowlarama Newtown is been reviewed by Shorty.

5. Close Meeting

5.1 Close the meeting

Next meeting: TBNZ Management Team - 13 Apr 2025, 8:00 pm

New Actions raised in this meeting

Item	Action Title	Owner(s)
3.2	Send World Senior Information to Selectors Due Date: 14 Mar 2025	Ian Klein
3.3	Membership requirement for Australian tournament for Deaf League Due Date: 14 Mar 2025	Claire Gow
3.3	Respond back to Vicki at Zone Bowling Due Date: 14 Mar 2025	Ian Klein

Item	Action Title	Owner(s)
3.5	Review proposed draft constitution Due Date: 28 Mar 2025	Ian Klein, Jim Roberts, Melonie Lister

Signature:_____

Date:_____