

CONFIRMED MINUTES

TBNZ MANAGEMENT TEAM



At the **TBNZ Management Team Meeting** on **17 Aug 2025** these minutes were **confirmed as presented**.

| | |
|---------------------------|---|
| Name: | TBNZ Management Team |
| Date: | Sunday, 13 April 2025 |
| Time: | 8:00 pm to 10:00 pm (NZST) |
| Location: | Zoom Meeting ID 445 781 4032, Zoom |
| Committee Members: | Claire Gow, Ian Klein, Jim Roberts, Pete Richardson, Melonie Lister, Shorty Madeley |
| Apologies: | Aaron King, Sarah Young |

1. Opening Meeting

1.1 Minutes from last meeting

TBNZ Management Team 9 Mar 2025, the minutes were confirmed as presented.

Matters Arising : None



Accept Minutes

Previous Minutes accepted as presented

| | |
|-----------------------|----------------|
| Decision Date: | 13 Apr 2025 |
| Mover: | Shorty Madeley |
| Seconder: | Jim Roberts |
| Outcome: | Approved |

2. Actions from Previous Meetings

2.1 Review Action Item List

| Due Date | Action Title | Owner(s) |
|-------------|---|-------------|
| 7 Mar 2025 | Share the Asian Intercity Bowling Championship to TBNZ Management team Status: Completed on 10 Mar 2025 | Sarah Young |
| 14 Mar 2025 | Send World Senior Information to Selectors Status: Completed on 11 Mar 2025 | Ian Klein |
| 14 Mar 2025 | Membership requirement for Australian tournament for Deaf League Status: Completed on 12 Mar 2025 | Claire Gow |
| 14 Mar 2025 | Respond back to Vicki at Zone Bowling Status: Completed on 14 Mar 2025 | Ian Klein |

| Due Date | Action Title | Owner(s) |
|-------------|---|--|
| 17 Mar 2025 | Create Ball Registration Process Status: Completed on 10 Mar 2025 | Melonie Lister, Pete Richardson |
| 28 Mar 2025 | Review proposed draft constitution Status: Completed on 11 Mar 2025 | Ian Klein, Jim Roberts, Melonie Lister |

3. Managements Reports and Updates

3.1 Finance



Accept financial report

Financial Report accepted as presented

Decision Date: 13 Apr 2025
Mover: Jim Roberts
Seconders: Shorty Madeley
Outcome: Approved

TBNZ were not fully funded for shirts for international teams and team members will be required to pay \$20 per shirt

3.2 Administration

773 Members have been registered in Sporty for 2025.
 472 Male
 301 Female

In discussion with Manukau about getting their bowlers registered as TBNZ members for 2025 as they are no longer a partner centre.

This is important so their bowlers can bowl in tournaments (e.g. Waitakere Open) and that if an honour score is bowled it will be recognised.



Agree plan for Manukau TBNZ Memberships

Discussion with Blake on the plan to ensure that the Manukau bowlers are TBNZ members

Due Date: 21 Apr 2025
Owner: Ian Klein

3.3 Technical

Recent Honour Games in 2025

800 Series

Sarah Young 6 February 2025

Seth Rota-Taylor 7 March 2025

300 Game

Ben Pettit 22 February 2025

David Brown 7 March 2025

299 Game

Ben Pettit 20 February 2035

Josh Stretton 29 March 2025

All Partner Centres have completed lane sanctioning

3.4 Education Manager

Query received about Bowl Patrol costs/setup/etc.

TBNZ would be supportive of any assistance we receive to increase participation in tenpin bowling.

Any costs involved would need to be financed by funding applications.

Claire to get more information from TBA about the flexibility of the Bowl Patrol program.

Requesting TBA for the latest version of the coaching manuals so these can be store locally and shared with the appropriate coaches according to their qualifications.



Contact coaches on coaching register

Contact all current coaches to find out their status and any blockers/barriers to prevent them from upgrading to the next level.

Due Date: 2 May 2025

Owner: Claire Gow

Agreement with TBA / USBC ambassador program has expired.

Local instructors must be silver level and specially trained.

When agreement is renewed TBNZ need to adjust pricing on TBNZ web site to match current costs



Send USBC Ambassador Agreement

Send current USBC Ambassador Agreement to Claire so this can be discussed with TBA

Due Date: 18 Apr 2025

Owner: Jim Roberts

3.5 Sport Integrity Commission

Nothing to report other than a few inquires from Seniors about drugs they are prescribed and if they are on the Prohibited list

3.6 Tournament

Pete reported an increase in entries for the TBNZ50 Nationals, with 99 all events entries compared to 86 last year, an increase of about 15%. He also mentioned that there were few people left to pay but most entries were fully paid.

Bit of a nightmare squeezing everyone into the available squads.

If bowlers are paying for the entry fees for others then a full breakdown would be appreciated to assist in reconciliation of funds.

Next project is to start working on the documentation for the TBNZ50 Teams Championships. Hopefully these will be reviewed and published shortly.

Ian shared his successful experience with the ball registration process for the TNMZ50 Nationals. Randomly selected 4 men and 4 women each day from the list of bowlers to check on their bowling balls.

3.7 Media

Nothing outstanding to report

3.8 CEO Update

Ian reviewed emails from the CEO inbox and shared any relevant information with the management team

4. General Business

4.1 New Incorporated Societies Act

The proposed constitution necessary for re-registering with the new Incorporated Societies Act 2022 was reviewed.



Approve proposed Constitution

Proposed constitution approved and to be sent to the board for final check.

Decision Date: 13 Apr 2025

Mover: Ian Klein

Second: Jim Roberts

Outcome: Approved



Create remit for the 2025 AGM

Create remit for the 2025 AGM to accept amended constitution and get agreement from membership to re-register under the Incorporated Societies Act 2022

Due Date: 18 Apr 2025

Owner: Ian Klein



Send Constitution to Board for approval

Send proposed amended Constitution to Board for approval and addition to the AGM agenda

Due Date: 18 Apr 2025

Owner: Ian Klein

4.2 Six Ball Rule from Phil Wright

Reviewed email comments from Phil Wright about the TBNZ implementation of the 6 Ball limit for TBNZ tournaments and the advantages/disadvantages for local versus traveling bowlers.

These changes were implemented with the intention to even out the playing field and to be fair to all bowlers over time. No rule will suit all of the bowlers, all of the time.

TBNZ will endeavour to have an official practice before ball registration if practicable. This is much easier for the 3 x TBNZ teams events than the Nationals.



Email response to Phil Wright

Respond to Phil Wrights 6 Ball limit email

Due Date: 25 Apr 2025

Owner: Ian Klein

4.3 Any other General Business

Katipō shirt designs for international teams appears to be inconsistent.

This is most probably because of the transition of CEO and lack of guidance for International team managers.

All International shirt designed are now required to be approved by the TBNZ board.

5. Close Meeting

5.1 Close the meeting

Next meeting: TBNZ Management Team Meeting - 17 Aug 2025, 8:00 pm

New Actions raised in this meeting

| Item | Action Title | Owner(s) |
|------|---|-------------|
| 3.2 | Agree plan for Manukau TBNZ Memberships Due Date: 21 Apr 2025 | Ian Klein |
| 3.4 | Contact coaches on coaching register Due Date: 2 May 2025 | Claire Gow |
| 3.4 | Send USBC Ambassador Agreement Due Date: 18 Apr 2025 | Jim Roberts |
| 4.1 | Create remit for the 2025 AGM Due Date: 18 Apr 2025 | Ian Klein |
| 4.1 | Send Constitution to Board for approval Due Date: 18 Apr 2025 | Ian Klein |
| 4.2 | Email response to Phil Wright Due Date: 25 Apr 2025 | Ian Klein |

Signature: _____

Date: _____