

CONFIRMED MINUTES

TBNZ MANAGEMENT TEAM MEETING



At the **TBNZ Management Team Meeting** on **15 Dec 2024** these minutes were **confirmed as presented**.

Name:	TBNZ Management Team
Date:	Sunday, 3 November 2024
Time:	8:00 pm to 10:15 pm (NZDT)
Location:	Zoom Meeting ID 445 781 4032, Zoom
Committee Members:	Claire Gow, Ian Klein, Jim Roberts, Melonie Lister, Pete Richardson, Rob Jacobsen, Sarah Young, Shorty Madeley
Apologies:	Aaron King

1. Opening Meeting

1.1 Minutes from last meeting

TBNZ Management Team Meeting 22 Sept 2024, the minutes were confirmed as presented.



Accept Previous Minutes

Minutes accepted as presented

Decision Date:	3 Nov 2024
Mover:	Shorty Madeley
Seconded:	Pete Richardson
Outcome:	Approved

Welcome to Rob Jacobsen to the TBNZ Management team as our new CEO

2. Actions from Previous Meetings

2.1 Review Action Item List

Due Date	Action Title	Owner(s)
30 Sept 2024	Re-advertise Education Manager Position Status: Completed on 3 Nov 2024	Stephen Penney
30 Sept 2024	Rewrite Education Manager Job Description Status: Completed on 15 Oct 2024	Stephen Penney
25 Oct 2024	Send out proposed Trans Gender Policy Status: Completed on 15 Oct 2024	Ian Klein
8 Nov 2024	Policy review Status: Completed on 10 Nov 2024	Pete Richardson
8 Nov 2024	Trans-gender athletes Status: Completed on 10 Nov 2024	Melonie Lister

3. Managements Reports and Updates

3.1 Finance

The total bank balance is \$ 73,256 as of 31 October 2024 consisting of: -

Current Account \$ 8,670

Online Saver Account \$ 58,870

Squad Account \$ 5,716

Sydney Bowl Fest still not invoiced, so not paid

\$2,100 funding remaining for Trophies and Medals. This will be used for the NTC.

2025 Budgets are being drafted



Confirm Finance Report report

Finance Report approved as presented

Decision Date: 3 Nov 2024

Mover: Jim Roberts

Seconder: Shorty Madeley

Outcome: Approved

3.2 Administration

917 Members have registered in the new Sporty system.

567 Male

350 Female

3.3 Technical

No Issues to be discussed.

No Honour games bowled since the previous TBNZ Management Team Meeting

3.4 Education Manager

Josh Stretton has passed his Level 1 Coaching certificate.

Nelson Navalta has resolved his access issue to the TBA Bronze course.

No information from TBA yet about schedule of courses for 2025

3.5 Sport Integrity Commission

No Updates

3.6 Tournament

2025 TBNZ tournament Calendar to be published ASAP.

24 tournaments on the calendar with a good balance of Junior, Youth, Open and Senior throughout the year.

Some dates have been changed for previous years so that there were not two tournaments for the same division of bowlers on concurrent weekends.

A large influx of overseas tournaments also added in 2025

2025 National Teams Championship rules to be published soon.

Changes for 2025 include

A game clock for five person team games.

No warmup lanes for 5 person teams. Warm up to be done on current lanes if time remains on the game clock

6 bowling ball limit per bowlers and ball registration

Women bowlers to receive an eight (8) pin handicap



Review definition of a Session in Playing Rules for cleaning

Review the definition of Session in the TBNZ playing rules to allow more frequent ball cleaning and Dry Pad resurfacing

Due Date: 27 Dec 2024

Owner: Melonie Lister

3.7 Media

Facebook posts to be done for the Seniors going to Australia.

Terry Mustchin to provide player profiles.

World Cup player profiles to be produced.

2025 tournament calendar to be posted to Facebook after it is added to the TBNZ Web pages.

3.8 CEO Update

Have met and talked to all of the management team over recent weeks.

Looking forward to work with all of the team.

Working on filling vacancies in the TBNZ Management team, National team selectors and coaching positions.

Phil Wright has been added as selector for Youth and Open.

Junior / Youth Development Manager position to be posted.

4. General Business

4.1 Transgender Policy



Update policy to final wording

Final version.

Remove reference to two separate division (general and elite) as we don't have that in NZ.

Change references of 'Management' to TBNZ Management Team

Add that TBNZ is not responsible for any costs related to testing or physician visits.

Policy to be submitted to the board for sign off at the next Board meeting

Decision Date: 3 Nov 2024

Mover: Ian Klein

Seconder: Melonie Lister

Outcome: Approved



Update Trans Gender Policy

Update the policy from the decision above

Due Date: 8 Nov 2024

Owner: Melonie Lister

4.2 Ranking, National Squad and Team Selection Policies for the Board approval



Ranking and National Team Selection Policy

National Team Selection Policy

1. Change Reserve clause to include a Medical Reserve.

Decision Date: 3 Nov 2024

Mover: Rob Jacobsen

Seconder: Ian Klein

Outcome: Approved



Add wording to National Team Selection Policy

Add

"A non-travelling / medical reserve may be named and they will have all the benefits of the selected team

Should any athlete withdraw after confirmed selection, the non-travelling / medical reserve would have first option to fill the vacant spot. A replacement for the reserve will be selected by the selection panel using the criteria above. "

Due Date: 8 Nov 2024

Owner: Ian Klein



Ranking Policy

Ranking Policy.

No changes to the main policy wording.

Additional clauses suggested for the general rules section

Decision Date: 3 Nov 2024

Mover: Pete Richardson

Seconder: Ian Klein

Outcome: Approved



Add proposed clauses to Ranking Policy

Add proposed clauses to Ranking Policy

Due Date: 8 Nov 2024

Owner: Pete Richardson

4.3 Coaching of NTS bowlers by non registered coaches

The team discussed the issue of a non-registered coach, working with a New Zealand squad member. They debated whether this could lead to unforeseen consequences and whether it was allowed under their terms and conditions. The team also discussed the potential for a double-edged sword in requiring a registered coach for team members. The consensus was that this was not a significant issue.



Respond to Rob Pollock

TBNZ currently do not have a policy in place requiring National Squad athletes to having a certified coach for personal training.

Due Date: 15 Nov 2024

Owner: Ian Klein

4.4 Any other General Business

Comments made about negative behaviour of bowlers at major tournaments.

TBNZ need to encourage bowlers to have better sportsmanship and accountable for their actions. Perhaps a message from the CEO in the new year.

The team discussed the potential hosting of the Asian InterCity Bowling Championship in New Zealand potentially in 2026, . The event, which typically attracts 200 bowlers, 40 cities with teams of four from various Asian cities, could generate significant income for New Zealand's bowling scene. The team agreed that hosting the event would boost New Zealand's sporting profile and provide an opportunity for local competitive bowlers to compete against international talent.

It was agreed to investigate and pursue this opportunity, with a proposal to be sent to the TBNZ Board.

If the board agree then a document will need to be created with specifics and conditions to send to centres for interest in hosting this event



Share the Asian Intercity Bowling Championship to TBNZ Management team

Proposal to be sent to TBNZ Management Team for review

Due Date: 8 Nov 2024

Owner: Sarah Young



Accept the AIBC proposal.

In principle that we thoroughly investigate and pursue this idea for hosting in October 2026

Decision Date: 3 Nov 2024

Mover: Sarah Young

Seconder: Ian Klein

Outcome: Approved

5. Close Meeting

5.1 Close the meeting

Next meeting: TBNZ Management Team Meeting - 15 Dec 2024, 8:00 pm

New Actions raised in this meeting

Item	Action Title	Owner(s)
3.6	Review definition of a Session in Playing Rules for cleaning Due Date: 27 Dec 2024	Melonie Lister
4.1	Update Trans Gender Policy Due Date: 8 Nov 2024	Melonie Lister
4.2	Add wording to National Team Selection Policy Due Date: 8 Nov 2024	Ian Klein
4.2	Add proposed clauses to Ranking Policy Due Date: 8 Nov 2024	Pete Richardson

Item	Action Title	Owner(s)
4.3	Respond to Rob Pollock Due Date: 15 Nov 2024	Ian Klein
4.4	Share the Asian Intercity Bowling Championship to TBNZ Management team Due Date: 8 Nov 2024	Sarah Young

Signature: _____

Date: _____