

# CONFIRMED MINUTES

## TBNZ MANAGEMENT TEAM MEETING



At the **TBNZ Management Team Meeting** on **22 Sept 2024** these minutes were **confirmed as presented**.

<b>Name:</b>	TBNZ Management Team
<b>Date:</b>	Sunday, 18 August 2024
<b>Time:</b>	8:00 pm to 9:15 pm (NZST)
<b>Location:</b>	Zoom Meeting ID 445 781 4032, Zoom
<b>Committee Members:</b>	Claire Gow, Ian Klein, Jim Roberts, Sarah Young, Shorty Madeley, Stephen Penney
<b>Apologies:</b>	Melonie Lister, Aaron King, Pete Richardson

## 1. Opening Meeting

### 1.1 Minutes from last meeting

**TBNZ Management Meeting 21 Jul 2024**, the minutes were confirmed as presented.



#### Accept Minutes

Accept minutes as presented

<b>Decision Date:</b>	18 Aug 2024
<b>Mover:</b>	Shorty Madeley
<b>Seconder:</b>	Claire Gow
<b>Outcome:</b>	Approved

## 2. Actions from Previous Meetings

### 2.1 Review Action Item List

Due Date	Action Title	Owner
26 Jul 2024	Update Level 1 Coach Application form to correct price of \$105 <b>Status:</b> Completed on 23 Jul 2024	Ian Klein
26 Jul 2024	Send 2024 Partner Centre Agreement to TBNZ Management Team <b>Status:</b> Completed on 23 Jul 2024	Ian Klein
31 Jul 2024	Forward Carl Mollet Level 1 coach application to TBA <b>Status:</b> Completed on 23 Jul 2024	Claire Gow
31 Jul 2024	Provide details so the TBNZ web site can be updated <b>Status:</b> Completed on 18 Aug 2024	Claire Gow
31 Jul 2024	Send Bowl Patrol information to Claire in Christchurch <b>Status:</b> Completed on 16 Aug 2024	Sarah Young
23 Aug 2024	Quotes for BoardPro and Sporty to be obtained <b>Status:</b> Completed on 23 Aug 2024	Ian Klein

Due Date	Action Title	Owner
27 Sept 2024	Trans-gender athletes <b>Status:</b> In Progress	Melonie Lister
27 Sept 2024	Contact current coaches <b>Status:</b> Completed on 22 Sept 2024	Stephen Penney

### 3. Managements Reports and Updates

#### 3.1 Finance



##### Accept Financial Report

Accept Financial Report as presented

**Decision Date:** 18 Aug 2024

**Mover:** Jim Roberts

**Seconder:** Ian Klein

**Outcome:** Approved

The total bank balance is \$ 108,300 as of 16 August 2024 consisting of: -

Current Account \$ 5,214

Online Saver Account \$ 73,426

Squad Account \$ 29,660

Open Nationals – the revised result for this tournament was a surplus of \$ 804.87.

TBNZ50 Teams Championships – this tournament will show an estimated loss of approximately \$1,700. This is mainly due to higher medals/trophies/plaques cost than budgeted.

NZ Community Trust - \$12,973 to cover NTS camp and shirts. Accountability has been completed leaving a balance of \$ 5,227 to be refunded. Waiting on confirmation from NZCT and request for refund.

#### 3.2 Administration

813 Members have registered in the new Sporty system.

500 Male

313 Female



##### Provide updated Membership list to Shorty

Membership list to be provided to Shorty.

**Due Date:** 26 Aug 2024

**Owner:** Ian Klein

#### 3.3 Technical

No new awards since last meeting.

Awaiting paperwork from Australia for Connor Frith 800

#### 3.4 Education Manager



##### Re-advertise Education Manager Position

Re-advertise Education Manager Position

**Due Date:** 30 Aug 2024

**Owner:** Stephen Penney

Forms for Carl Mollet sent to TBA. Waiting for logon detail from USBC.

### **3.5 Sport Integrity Commission**

New naming and images supplied for updating the TBNZ web site.

Drug Free Sports is now called Sports Integrity Commission

### **3.6 Tournament**

TBNZ50 was successful except lots of bowlers got ill after this event.

Entries coming in for TBNZ18\_21 Nationals.

Facebook post for additional bowler required to make a ninth team for TBNZ21 NTC

Ian will not be there for the Sunday (first day) of the TBNZ18\_21.

Will sort out a plan to do the scores later in the day or evening.

2025 Tournament Calendar draft to be created and sent to all centres for comment as soon as possible

### **3.7 Media**

World Team announcement this coming week.

Player profiles for the teams are to be done if possible.

International Podiums and NZ national titles only to be included.

Team Manager has asked the players for details to assist in this.

### **3.8 CEO Update**

Rebecca Stretton has stepped down as Proprietor Rep from the board.

Not sure who will be her replacement at this stage

Board meeting on 26th August to go through the CEO applications and select a replacement CEO

Terry Mustchin will be the manager of the IBF World Cup team.

## **4. General Business**

### **4.1 Transgender Policy**

Melanie not at this meeting so no update.

### **4.2 Grant Funding**

Quotes to be obtained for BoardPro and Sporty subscriptions to be passed to the Board meeting for approval and a resolution to Grassroots.

Stephen to obtain a quote for BoardPro.

Quote already provided for 2025 from Sporty

### 4.3 Masters Games in Whanganui



#### Reply to Jess at Masters Games about Whanganui 2025

Not something that TBNZ can run on their behalf.

Discuss with South Pacific Bowling and owner of new Whanganui centre about the next steps to progress this.

Ian to advise Jess of current status.

Yes, we are tentatively happy to see what assistance we can give : too many unknowns, centre not built, owner we don't know, no association resources locally in Whanganui.

**Due Date:** 13 Sept 2024

**Owner:** Ian Klein

### 4.4 Any other General Business

New Incorporated Societies Act 2022 will mean that the TBNZ need to update the constitution to comply.

Members need to agree to be a member.

Dispute resolution process.

Disposal of assets if association is wound up.

Committee have to make a declaration that this are willing to stand and that their is no impediment for them doing this.

## 5. Close Meeting

### 5.1 Close the meeting

**Next meeting:** TBNZ Management Team Meeting - 22 Sept 2024, 8:00 pm

#### New Actions raised in this meeting

Item	Action Title	Owner
3.2	Provide updated Membership list to Shorty <b>Due Date:</b> 26 Aug 2024	Ian Klein
3.4	Re-advertise Education Manager Position <b>Due Date:</b> 30 Aug 2024	Stephen Penney
4.3	Reply to Jess at Masters Games about Whanganui 2025 <b>Due Date:</b> 13 Sept 2024	Ian Klein

Signature: \_\_\_\_\_

Date: \_\_\_\_\_