



# TBNZ National Squad Manager

## Job Description

### **Reports to :**

Chief Executive Officer (CEO)

### **Liases with:**

CEO

Coaches & Team Managers

Ranking & Statistics Officer

Tournament & Web Support Officer

National Tournament Manager

Administration Manager

Finance Manager

Sponsor Bowling Centres

Education Officer

### **Responsibilities:**

1. To support the CEO and the Education Officer to promote the sport of tenpin bowling by providing assistance with the preparation and logistics of the regional and national team camps or other events that will contribute to the development of athletes
2. To enforce the National Team & Squad policy by monitoring that national squad members adhere to the requirements.
3. To identify eligible athletes to be invited to the National Training Squad in consultation with the CEO
4. Maintain a register of all National Training Squad members including their contact details and track compliance for continued squad participation.
5. To provide the Sponsor Bowling Centres with the list of squad members
6. To request and collate expressions of interest from squad members in relation to availability for team trials/selection/participation and subsequently advise them of the outcome
7. To provide support to the traveling Coach and Team Manager in preparations prior to travel of NZ representative teams.
8. To nominate, as required an appropriate National Squad Assistant Manager, as required (to be ratified by the CEO & the TBNZ Board) to assist with responsibilities 1 – 7 above.