



MINUTES OF ANNUAL GENERAL MEETING 2019

Date:	31 May 2019
Time:	8:00 pm
Attendees:	Craig Nevatt (Chair), Keith Rankin, David Davies, Stephen Penney, Allan Heald, Ivena Heald, Roger Tucker, Ian Klein, Vanessa Tomlinson, Chris Haynes, Ally Haynes, Jacqui Cain, Tony Payne, Wayne Booth, Judy Booth, Julieanne Mollet, Paul Pettit, Paulette Pettit, Leonard Reeves, Chris Ball, Annabelle Swain, Terry Mustchin, Jono Munro
Apologies:	Jim Roberts, Josie Adams, Danny Roberts, Jessica Roberts, Pete Richardson, Fred Housham, Shorty Madeley, Tim Swain, Donna Fletcher, Michael Burt, Delfin De Guzman

1. Welcome

Craig welcomed everyone to the AGM.

2. Roll Call

The attendance register was signed by the attendees listed above.

Proxies for the meeting were received in favour of the following attendees:

Ally Haynes	10
Chris Haynes	9
Craig Nevatt	9
Stephen Penney	9

3. Apologies

The apologies listed above were submitted and accepted.

Moved by: Keith Rankin **Seconded by:** Ally Haynes **Carried**

4. Minutes of Previous AGM

The minutes of the 2018 AGM as published on the TBNZ website were taken as read and accepted.

Moved by: Terry Mustchin **Seconded by:** Chris Haynes **Carried**

5. Matters Arising from Minutes of Previous AGM

There were no matters arising.

Moved by: Jacqui Cain **Seconded by:** Roger Tucker **Carried**

6. Finance Manager Report

The Financial Report was presented by Keith and accepted.

Moved by: Keith Rankin **Seconded by:** Allan Heald **Carried**

7. Audited accounts for the 2018 financial year

Accounts presented and accepted.

Moved by: David Davies **Seconded by:** Allan Heald **Carried**

8. Budget 2019

The budget was accepted.

Moved by: Craig Nevatt **Seconded by:** Keith Rankin **Carried**

General Discussion:

- It was noted that there didn't appear to be any allowance in the budget for training, coaching and education. The concern was that if it wasn't mentioned in the budget then it wouldn't happen.
- A coaching class was also held in February but there are no actuals shown.
- Sponsorship for trophies and medals is also not visible.

It was explained that the budget was a point in time when it was prepared. The budget has been generated five months into the year. There is work actively happening in several areas such as programs for education and coaching. Quarterly accounts are posted on the website to show the actuals that have been generated.

9. Tournament Manager Report

The Tournament Manager's Report was presented by Ian and accepted.

Moved by: Ian Klein **Seconded by:** Ally Haynes **Carried**

General discussion:

- It was agreed that the NTC tournament needs to be 'refreshed'. Numbers are dwindling and proprietors and bowlers are less likely to participate if changes aren't made.
- For the teams that drew for 1st place this year it was a bit of an anticlimax not having an outright winner. Suggested the rules are looked at in the instance of a tie.

It was acknowledged by the Board that this needs to be an area of focus. A subcommittee has already been formed to review tournaments going forward.

10. Chief Executive Officer's Report

The Chief Executive Officer's Report was presented by Ivena Heald and accepted.

Moved by: Ivena Heald **Seconded by:** Jono Munro **Carried**

11. Board Report

The Board report was presented by Craig and accepted.

Moved by: David Davies **Seconded by:** Wayne Booth **Carried**

General Discussion:

- Craig was asked to review the last 12 months. What was successful and what wasn't.
 - Craig explained the last 12 months has been about maintaining the status quo. It has been difficult with vacancies in the management team for a significant part of the year. There was no CEO for five months, no finance manager and so it was a case of keeping the lights on and covering the legalities.
 - It has been disappointing from Craig's perspective to not be able to focus on developing the sport. TBNZ has been burning energy and enthusiasm by having to fight fires and deflected by administrative tasks e.g. the unsanctioned Hong Kong Tournament.

- The question was asked why this has not been reflected in the Board Minutes. For some this was the first time this information has come to light.
 - Some of the Board meeting discussions are confidential.
 - Board meetings are only held at a specific frequency. Outside of the meetings, the board communicates by email and phone and therefore not everything is captured with minutes.

- The question was posed how we could better utilize the resources we have. Do we have enough members on the Board overseeing the management team? TBNZ needs to keep reiterating in the minutes that vacancies exist.
 - The vacant roles have been posted on the Website and Facebook for a long time. There will always only be a small contingent of people that are prepared to volunteer. It was agreed that something different needs to be done to get more people involved. Need to explore shared tasks and roles. Could people utilising their skill set from the membership database be approached to see if they'd be prepared to be involved in a project or activity that may only be for a set period.

Outcome: Refer to General Business item IX where discussion continued how to move forward and refresh our approach.

12. Remits

The following Notices of Motion were presented and discussed by Chris Ball.

2019-01 – Item 1: Update to Clause 4.1c for Board of Directors

4.1.c A Proprietors Representative

2019-01 – Item 2: Update to Clause 4.2.b Tenure of Directors

4.2.b The Proprietors Representative member of the Board will be voted by the members annually at the Annual General Meeting for a term of 1 year. A Proprietors Representative or another representative from the same centre or franchise cannot be re-appointed until the second AGM subsequent to the date on which they were appointed. A newly appointed Proprietors Representative member will commence office upon appointment and will cease to hold office immediately after the closure of the AGM subsequent to the date on which they were appointed. In the event the elected Proprietors Representative is no longer a Proprietor of a sponsor centre, the position cannot be filled or the representative ceases to hold the position then the position will remain vacant until the subsequent General Meeting.

2019-01 – Item 3: Update to Clause 5.5 for the Nominations for the Election of Directors

5.5 The Proprietors Representative must be an Owner or Manager of a Sponsor Centre of TBNZ

Moved by: Chris Ball **Seconded by:** Leonard Reeves

Result: Withdrawn by Chris Ball

2019-02 – Item 1: New Section 7.10 Limit Board Powers in day to day running of TBNZ.

7.10 The Board (excluding the CEO) will not be involved in the day-to-day running of TBNZ beyond what is necessary to exercise powers in 7.1 to 7.9.

2019-02 – Item 2: New Section 7.11 Limit Board Powers team selection and ranking policies

7.11 For clarity, the Board (excluding the CEO) are not to be involved in selecting international events for participation, representative team selection, or approving policies (including, but not limited to the ranking policy and team selection policy). The Board also do not have veto or ratification rights for any of the day-to-day operations except for those explicitly stated in 7.1 to 7.9.

2019-02 – Update 10.1 Limit Board Powers appointing positions on the management team

The CEO will be entrusted, in consultation with the Board, with the responsibility to appoint members to positions on the Management Team.

Moved by: Chris Ball **Seconded by:** Leonard Reeves

Result: Withdrawn by Chris Ball

2019-03 Item 1: Update to Clause 36.10

36.10 The Board must allow proxy votes on behalf of other members not in attendance at the meeting provided the member in possession of the proxy vote provides the meeting chairperson 48 hours prior to the commencement of the meeting with the Proxy Voting form signed by the member not in attendance and witnessed by a third party authorising the attending member to vote on their behalf. An attending member will be restricted to holding a maximum of ten (10) proxy votes on behalf of other members not in attendance at anyone meeting.

2019-03 Item 2: New Clause 36.11

36.11 A fully digital Proxy Voting form will be available utilising electronic signatures. A list of all electronic Proxy Votes and Witnesses will be published on the TBNZ website at least 48 hours in advance of a General Meeting. Digital Proxy Votes will stand unless the Absent Member or Witness lodge a protest before the start of the General Meeting which the Proxy Vote is granted for.

Moved by: Chris Ball

Seconded by: Leonard Reeves

An amendment to the motion was proposed:

‘A fully digital Proxy Voting form **may be** available...’

Moved by: Paul Pettit

Seconded by: Chris Haynes

Carried

Result: Carried

At the request of the Board, Chris Ball agreed to design, and build an electronic Proxy Form.

2019-04 Item 1: Non-discriminatory clothing options for athletes

40.1 - All athletes, regardless of gender, must be allowed the same choice of clothing options while competing in TBNZ sanctioned events.

40.2 - If there is a broadcast arrangement with a New Zealand television network for a given tournament then the Tournament Director may apply to TBNZ at least 7 days in advance for dispensation from 40.1 for the pertinent squads. Internet services such as YouTube are not eligible for dispensation.

40.3 - Tournaments organised by World Bowling, Asian Bowling Federation or the AMF World Cup Finals are exempt from 40.1.

Moved by: Chris Ball

Seconded by: Leonard Reeves

General Discussion: Representatives on a world stage should align with World Bowling. Discussed whether this is a constitution change or a player’s rule change. If this rule change is about wearing shorts the remit isn’t worded

correctly. Chris made the point this is about not discriminating in general. Craig proposed requesting the tournament rules committee to review and noted that appropriate legal advice should be sought.

An amendment to the motion was proposed:

40.2 - If there is a broadcast arrangement for a given tournament then the Tournament Director may apply to TBNZ at least 7 days in advance for dispensation from 40.1 for the pertinent squads. Internet services are not eligible for dispensation.

Moved by: Paul Pettit **Seconded by:** Ian Klein **Carried**

Motion for the remit with amended wording for 40.2 was put to the vote.

Result: Lost

In favour: 19, Against: 7, Abstained 34

Craig recommended that more work is needed to deal with it one way or another. Board to consider premise of what was intended, whilst considering the legal issues. It was noted that it is easy to change the playing rules and whether shorts are allowed.

13. Election of directors

There were five nominations for the four positions available on the Board. The nominees were:

Chris Haynes
Craig Nevatt
David Davies
Julieanne Mollet
Keith Rankin

A secret ballot was held, and votes counted by Vanessa Tomlinson and Jono Munro.

Congratulations to Craig, David and Keith who were re-elected and Julieanne Mollet newly appointed to the board.

It was moved that the ballot papers be destroyed.

Moved by: Keith Rankin **Seconded by:** Terry Mustchin **Carried**

14. General Business

- I. Raise Grand Senior age from 60-65 – would like to see an alignment with overseas tournaments. There are more Grand Seniors now than Seniors. Nationals is the only tournament in NZ that has a Grand Senior division. More thought required on how this would apply if you're a Grand Senior today. Could think about introducing a handicap of 1 pin for every year that

your over 65 to keep people in the sport longer.

Outcome: Consensus was this should be looked at.

- II. Lowering the age for Juniors division to encourage juniors to enter more tournaments. A 12-year-old is not keen to play against 18-year-old. If this was implemented it must be across all tournaments to ensure consistency and alignment with international tournaments. Rather than Junior and Youth a suggestion was made to rename to “under 15’s and under 21’s”. How would this affect rankings?

Outcome: Needs more research and discussion. Could potentially run a pilot program.

Action: Stephen Penney to obtain feedback from the centres and membership.

- III. Music – At the last tournament at Porirua Roger felt it lacked atmosphere with no music playing. Point made that kids in Christchurch are taught to play without music so they can focus.

Outcome: To play age and volume appropriate music is at the centres discretion. You will always have those that want music versus those that don’t.

- IV. South Island tournaments – Concern that there is a lack of SI based tournaments to support members. The Canterbury Open was successfully run last year. However, if it states in the rules that the ‘tournament can be cancelled at the Tournament Directors discretion’ it is less likely bowlers from the North Island will commit to booking airfares months in advance. Unfortunately, Invercargill isn’t sanctioned, and Dunedin is not likely to host a tournament. Perhaps consideration is given to subsidising South Island teams to attend national tournaments?

Outcome: Working group to consider options with Tournaments review in general.

- V. TBNZ lane patterns - After the recent Senior Nationals at North City, complaints were received about how hard the lane pattern was. Why are such hard patterns and ratios being laid down? Majority of bowlers come for recreation. If TBNZ want to encourage more participation, then the patterns being applied need to be reviewed. Kids and graded bowlers must bowl these patterns and could be less likely to return if they struggle on these conditions.

Spectators always want to see high games, and easier patterns could attract more interest. Do we know what bowlers should be achieving with a pattern?

- The National tournaments are the preeminent events of the year and therefore the harder patterns are aimed for the National event. Tiered tournaments and house tournaments are building up to the Nationals.

Outcome: TBNZ to review how lane patterns are selected for National Tournaments.

- VI. Move the AGM to a Saturday – Would more people attend? - History was that the Nationals always used to start on a Saturday morning therefore the AGM was on a Friday. There was a lot of discussion and thoughts that with Saturday night squads going later and most doing their bowling on the Saturday people would have little interest in going to the AGM. Knowing that the AGM is always on a Friday if people want to make it, they will.
- VII. Create a separate National Grand Senior Championship – Concern with recent changes that Seniors end up having to bowl two divisions at the Senior Nationals and that takes a toll on the body. Preference would be to have a separate tournament or count one set of all events for both divisions. The reality is most bowlers bowl both divisions.

Outcome: TBNZ to review.

- VIII. TBNZ Plan / Vision – Chris would like to see something written down and published regarding TBNZ's vision and way forward in the sport. TBNZ have a significant war chest and bowlers want to understand how this will be used to grow the sport.
- The funds have built up over the years due to funding and sponsorship and will start to be used. There is work that happens behind the scenes that the membership doesn't necessarily see.
 - TBNZ focus has been to keep the lights on over the last 12 months and meet our legal and administration obligations.

Outcome: A TBNZ working group/subcommittee will look at developing a strategy for the coming year.

- IX. Restructuring of TBNZ to an executive committee – Craig was looking for feedback from those present as to whether this was an idea worth pursuing. It's difficult to get volunteers and most people have been 'volunteered'. Moving to one group instead of two would help to spread the load, enable others to contribute as part of a subcommittee / working group and hopefully make a fresh approach more appealing to the wider membership. For example, there could be 4 elected members and maybe 5 appointed, 9 in total. There would be a CEO, Operations Manager, Tournament, Coaching, Proprietor representative, Media and Marketing roles then sub committees formed underneath as required. A President would be voted in by the membership.
- The consensus was there does need to be a new approach.
 - Advertising the role on the website and Facebook gets little to no response. Can the net be spread wider i.e. ask centres for help with identifying people that have specific skills?
 - Many sports organisations may have gone through something similar. Is there a gold standard on forming an executive committee? Sport NZ

should be consulted.

- Timeframe realistically would be 12 months. To make such a change it would need to be done correctly and not rushed.
- Need to seek wider feedback from the membership as to whether they would also be happy with this concept. A survey could be used to do this.
- A special general meeting or AGM needs to happen to enact changes to the constitution this would need to happen around a tournament.
- Question was asked if votes could be accepted via Skype or Zoom. Constitution says you 'must be personally present to vote'. A change to the constitution would be required to amend this. Craig did seek some legal advice on the application of the proxy voting rules in the constitution prior to this AGM for clarification.

Outcome:

Resolution moved that: "TBNZ to consider a rewrite of the constitution and board and management structure and that a working group is formed to progress this further.

Moved: Paul Pettit **Seconded:** Ally Haynes **Carried**

Meeting closed at 11.25pm.