



Minutes of the TBNZ Management Team Meeting

Date/Time: 18 June 2016, 4:00pm

Place: North City Tenpin, Porirua

Attendees: Annabelle Swain (Chair), Donna Fletcher, Ivena Heald
Roger Tucker, Terry Mustchin, Tim Swain

Copies to: Josie Adams, Pete Richardson, Tinelle Sullings, David Davies, Jim Roberts,
Shorty Madeley

Note: *This is a general update from the Wellington-based management team members. For certain dates, some management team members outside of the Wellington region are also able to attend the meeting if it fall on a tournament weekend.*

1. Minutes of the Previous Meeting

The Minutes from the previous meeting held on the 14th of May 2016 have already been accepted and now posted in the TBNZ website

Moved by: Annabelle **Seconded by:** Donna **CARRIED**

2. Matters arising from the previous meeting minutes

none

3. Correspondence

- TBA re: USBC coaching and affiliation
- Funding approval from Grassroots for lane hire for the World Cup Qualifying.

4. National Teams

- Teams were announced for the following tournaments and preparations are now in progress
 - Walter Rachuig (Australia)

Men's Team

- Craig Nevatt
- James Kelly
- David Warwick
- Joseph Dumaran
- Brodie Hunt
- Pete Richardson

Ladies' Team

- Sarah Young
- Stephanie George
- Christine Rota
- Kerrie Churchill
- Kelly Wilson
- Dairne Kaimoana

- Adult Asian Zone (Hong Kong) – men’s team only
 - David Warwick
 - Russell Young
 - Zane Carlson
 - Greg Nicolas
 - Dan Ellis
 - Joseph Dumarán

- Seniors Team Challenge (Australia)

Men’s Team

- Terry Mustchin
- Roger Tucker
- Greg Nicolas
- Fred Housham

Ladies’ Team

- Annabelle Swain
- Jho Balanay
- Janet Miklos
- Sandy Hoare

- Seniors Asian Zone (Korea)

Men’s Team

- Fred Housham
- Chan Harris
- Tim Swain
- *TBA*

Ladies’ Team

- Annabelle Swain
- Donna Fletcher
- Robyn Watkins
- Catherine Sellman

- Commonwealth Championships (South Africa)

Sarah Young and Suzanne Howell both qualify for this tournament, but unfortunately there were no men in the National Squad who can travel and due to the format of the event we cannot send a ladies team only, so it is unfortunate that we cannot participate in this tournament.

- We are having new designs for the national team shirts. This is being progressed and once the design is completed we will be using Kapinua (who is our regular shirt supplier) to do the shirts for us.

5. Coaching Accreditation Programme

- We have agreement in principle with TBA that we will be affiliated to them with regards to the USBC coaching programme.
- An email was sent to all current coaches of how they will transition existing TBA/TBNZ accreditation to the USBC accreditation. Information was also provided on when the first Bronze Course to be held on the 9th/10th of July.
- Effective 01 July 2016, those interested to be a registered coach in NZ will have to apply to TBNZ and co-managed with TBA.

- The full process and requirements will be advertised once the agreement with TBA is signed.

6. Vacant management committee roles

- Club Liaison Officer
 - Donna Fletcher advised that she will take this role now
 - She will firstly contact all the affiliated clubs for an update of their club information and list of officers
 - Next steps to be discussed at the next meeting
- Tournament Coordinator and web support
 - Annabelle advised that she has a volunteer for the role and will confirm after she has her face to face catch up with the person.

7. General Business

Tidy up of TBNZ email addresses

- The first round of the changes is now complete
- A further update will be provided with onboarding of new management committee members

Working Groups

Annabelle established the first three working groups to look at the following:

- Policies, rules and related tournaments
- Education & pathway for coaches and bowlers – including looking at requirements such as Health & Safety, Drugs Free, etc
- General membership and other TBNZ services (e.g shop)

Other work still be to initiated:

- Website review
- National squad/representation (National Training Squad)
- Succession planning/strategy

There being no other business the meeting closed at 4:35pm

Next meeting: TBA

Certified true record



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Annabelle Swain, CEO
