



Minutes of TBNZ Management Team Meeting

- Date/Time** : 29 October 2017, 2:30pm
- Place** : Swain's residence (Aotea, Porirua)
- Attendees** : Terry Mustchin, Roger Tucker, Ivena Heald, Tim Swain, Ian Klein, Belle Swain

This is the management team meeting and update on activities from the Wellington-based volunteers

1. WELCOME

2. SQUAD MANAGEMENT

- By this time the teams for the Senior World Championships (Munich), Senior Team Challenge (Melbourne) and Walter Rachuig (Melbourne) would have completed their trip
- TBNZ will be sending a team in January for the Youth Team Challenge and the team has been selected. A disciplinary issue was raised for one of the youth bowlers and this has been responded to and actioned by the Board. We are in the process of looking for a replacement.
- Going forward better setting of expectations for the team travelling should be made in particular, around general behaviour and what is shared in social media for the period of travel.
- Technically Terry is stepping down from his role at the end of October, but he will wrap up the work for end of year which is to determine who are eligible for next year's squad so this can be handed over by Belle to the Board for his replacement.

3. WEBSITE ADMINISTRATION & TOURNAMENT SUPPORT

- To improve management of the documents in the website, Ian and Tim has agreed that they will be using File Manager instead of Media Library as it provides better functionality. This new functionality will be used for all documents from 2018 onwards.
- The tournament support email (tournamentsupport@tbnz.co.nz) will have to be checked with Andrei as there seem to be intermittent problems with it.
- It was discussed that towards the end of the year, we have been relaxed with some of the rules of when tournament information will be posted in the website – i.e. lane patterns will have to be loaded at the same time as tournament rules. The exception tournaments are TBNZ-run events (4 weeks prior to the tournament) as there is an ongoing discussion between TBNZ and the centre and should not delay publication of the rules so bowlers can plan ahead.

- Roger raised that for some centre-run events they do not provide updates on their tournaments on a regular basis (e.g. squad listings and results) and this may result in loss of records. Ian advised that he will work with the centres how updates are provided on a more regular basis and he will check if there are any missing information for this year.
- Proposal to remove the “Events” tab so we don’t handle the same information as we have the Tournament Page laid out better based on feedback received from the members. Ian to investigate this.
- Ian advised that he is available to support run the Open Nationals (in Manukau) and the Junior/Youth Nationals & NYTC (in Hastings) for 2018
- Ian will work with Pete to set up the 2018 Tournament calendar in the website
- All the “tournament committee” badges were given to Ian to look after.

4. RANKINGS

- Rankings for the year to be completed right away after the Canterbury Open so Terry can use the information for the 2018 squad eligibility
- There has been an enquiry about the way in which match play win percentage in the rankings is calculated when 3-way match play occurs. The current method assumes that the first-place getter in a 3-way match is credited with the win, and no win is counted for 2nd place even though that person did beat the 3rd place getter. It has been agreed that the current method will continue to be used, otherwise we have a situation of having more wins credited than games actually played and we normally use the word ‘winner’ to refer to the first-place getter.
- There are certain sections in the Ranking Policy that require re-wording to provide better clarity and ensure that it is fair:
 1. The tournaments where a female bowler earn senior points
 2. Not getting ranking points when one does not complete the minimum qualifying requirement for the tournament. This then follows that this does not count towards their number of ranked events.
 3. Period of roll-over of earned points while on national representation. All agreed that this cannot be forever and should be limited to one year. This was raised as a result of the cancellation of some centre-run tournaments in the calendar.

Action agreed: Draft proposed changes for the next Board Meeting.

5. MEDIA

- Roger advised the following:
 - The current Facebook page is going fine and providing a good level of engagement with members and other parties. There are more followers now compared with the previous group.
 - With the current positive use of the Facebook TBNZ page, we can continually promote TBNZ and tenpin bowling as a sport through this media. He is the process of getting advice on how to do widened our reach through this channel.
 - We need to continually provide information to our members and this will include some short training videos on an agreed frequency. He will work with Ivena with this one.

6. COACHING/EDUCATION

- Belle provided an update of her meeting with TBA while she was in Melbourne. The information will also be passed on to the Board which includes coaches renewals and requirements.

- Discussions amongst the group was focused on what needs to be done to get new bowlers (especially the youth) into tenpin bowling and how our registered coaches can help.
Action agreed: Ivena to put together a framework how to utilise the resources (coaches) we have for a structured regional based coaching and how they can support each other. Draft by end of November to be sent to all Silver Certified Coaches for feedback. Will need buy-in from everyone before it can be rolled out.
- Ivena has provided the dates to Belle when she is available to run Bronze courses and we will target to have these dates published in the website.
- We will need to have more trainers trained up so that running the courses can be more regional to help with cost reduction.
Action agreed: Belle will initiate discussion with TBA about training for other Silver Coaches.

7. GENERAL DISCUSSION

- With the increase use of social media in promoting our sport, there is a need to have a Social Media policy.
Action agreed: Belle to look at TBA's policy and see how we can leverage what they have and to propose this at the next Board Meeting.
- Proposed international tournaments for 2018 and the team composition was discussed taking into account feedback received.
Action agreed: Belle to send to the selectors the outcome of the discussion and get their feedback which she will present at the next Board Meeting.
- While discussing the above bullet point, the NTS Policy was also raised and the group agreed that it requires reviewing.
Action agreed: Draft proposed changes and for Belle to be present at the next Board Meeting.

Meeting closed at 5:00pm

Next meeting 4th of November (with Auckland-based team)

CERTIFIED TRUE RECORD:



Annabelle Swain,
CEO