



## **Minutes of TBNZ Management Team Meeting**

Date/Time: 28 January 2017 at 2.00pm (31 John Burke Drive, Aotea, Porirua)

Attendees: Annabelle Swain (Chair), Terry Mustchin, Roger Tucker, Tim Swain, Ivena Heald and Ian Klein

On Skype: Jim Roberts and Josie Adams

Apologies: Pete Richardson, Donna Fletcher, Shorty Madeley

### **1. WELCOME**

### **2. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the last full meeting have already been accepted and posted on the website.

### **3. MATTERS ARISING FROM THE PREVIOUS MEETING MINUTES**

TBNZ Facebook page – to be discussed in General Business

### **4. GENERAL CORRESPONDENCE**

- Greetings from HTBC
- Greetings from the World Bowling Secretariat
- Letter from Asian Zone Bowling Council regarding rule changes and tournament bowler accreditation (published on TBNZ website)
- Infinity Foundation – confirmation of registration for on-line applications, and password
- Registrations and payment from applicants for Bronze Course to be held in Christchurch
- Request for information on Coaching Courses from Ray Benflet (Whangaparaoa) – registration forms and information sent to him
- Sponsor Centre membership list (in part) received from Pins Lincoln (150 members so far)
- Sponsor Centre membership list (in part) received from Xtreme Wairau (27 members so far)

- Direct membership renewals 8 + 2 new members (Wellington area)
- Email to Manager Manny at Xtreme Botany with info on membership and request for completion of blank database sheet
- Email to Ann Faulkner (Auckland member) regarding Panmure closure and fate of several senior bowler members
- Email from Ann Faulkner reporting a few had already moved to Manukau and the remaining bowlers having a meeting on 24 January to decide what to do, hopefully going to Xtreme Botany and forming their own league. (Other leagues have already made the move to Botany).
- Letter from Joel Crack – application for filling the vacancy in the Board
- Email from Wayne Booth request for reply to Jacqui Cain’s query
- World Senior Championship Bulletin 1 and entry forms
- Email/letter from Draft Committee NZTBPA – request for feedback
- Request for information on Commonwealth Games Tournament run by TBNZ
- Feedback from Craig Nevatt & others re: NTC rules – elimination round
- Request for information about Seniors Tournaments
- Request for information how to get coaching
- Request for information from Phil Wright why the tournaments are not noted which is ranked or not AND why the SNTC is not ranked
- Want to know when youth bowlers will receive information about the squad

## **5. FINANCIAL REPORT (including approvals and funding applications, where required**

### **5.1. BANK BALANCES**

The total bank balance was \$32,975 as at 31 December 2016 consisting of:-

Current Account \$1,118

Squad Trust Account \$0

Online Saver Account \$31,857

### **5.2. DEBTORS**

Total at 31 December 2016 was \$150 which has been paid.

### **5.3. PAYMENTS**

The list of payments for November/December 2016 is attached.

**Proposed by Jim Roberts** that this report be accepted.

**Seconded by:** Ivena Heald

## **6. TOURNAMENT MANAGER’S REPORT**

- Scoring facility for NTC now developed by Tim. Ian to review. This same spreadsheet can be used/modified for the Youth NTC as well.

- Start work on the Senior Nationals scoring facility soon and can be used for the Open Nationals as well. Seniors NTC can use this as a base as well.
- 15 Teams for the NTC confirmed
- Rules and entry forms for Senior Nationals are now out
- Lane patterns for NTC and Senior Nationals are being discussed with the respective hosting centres
- Review of the Open Nationals tournament rules in progress

## 7. TECHNICAL ADMINISTRATOR'S REPORT

Status of lane sanctioning of bowling centres as at today:

Centre	Status	Reference	Who?
AMF Garden City	Sanctioned (Period Nov 2016 to Dec 2017)	12-2016	Mike Lomas
North City	Sanctioned	01-2017	Harry Foster
Kapiti Tenpin	Sanctioned	02-2017	Albert Saw
Bowlarama Newtown	Sanctioned	03-2017	Albert Saw
Manukau	Sanctioned	04-2017	Shorty/Peter
Strike Entertainment LH	Sanctioned	05-2017	Albert Saw
Bowlarama Palmerston North	Sanctioned	06-2107	Albert Saw
Pins Lincoln Road	Doing in Feb		Shorty/Peter
Invercargill	Waiting for Keith to advise		Bert Cook
Dunedin	Speaking with new owners		Bert Cook
Xtreme Botany	Waiting		Aaron King
Xtreme Wairau	Waiting		Joseph
Tauranga	Doing in three weeks		Ron Morgan/ Errol Pederson
Rotorua	Waiting		Ron Morgan

## 8. SQUAD MANAGER'S REPORT

- Have compiled list of eligible members for the 2017 and invitations were sent out individually.
- Clarifications requested and dealt with regarding 2018 which will be a big year
- Target tournaments for 2017:
  - World Senior Championships – Munich
  - Senior Team Challenge
  - Walter Rachuig Trophy
  - For the youth – plan to encourage them to travel for the Sydney Youth Cup and Milo Tournament

## 9. GENERAL BUSINESS

- Belle and Pete looking at the feedback about the elimination round for the NTC
- Belle advised that he has informed Phil Wright about the why the tournament page does not currently show which is ranked or not - the reason being we have not received full information from the centres. Also, explained to him that the SNTC is not ranked as this is a team event rather than an individual tournament.
- Bronze Course run last January – all four (Mark Stretton, Rob Pollock, Don Adshead, Caz Adshead) who attended have passed.
- Ivena to fly to Christchurch on the weekend of the 18<sup>th</sup>/19<sup>th</sup> of February to run the Bronze Course for Keith Rankin, Claire Gow, Dan Ellis and Michael Burt
- Coaching and Coaches – plans to be put in place for a National Coach Seminar prior to regional coaching commencing.
- Ivena (Education Officer) talked on her draft plan for 2017 which includes further education of recently qualified coaches broadening their skills about mentoring and focus. She would like to introduce guidelines for selected teams prior to their departure overseas to ensure they are 100% prepared and know what to expect.
- Lengthy discussion on the fate of the current TBNZ Facebook page, including the new Bowlers Forum being managed by David Davies. Need to get historical information from current Facebook group.
- Receiving payment by credit card – ongoing discussion on this. Belle to explore further with Westpac. Agreed that for the Senior Nationals at Kapiti that we will request the centre to collect the payment for the masters and the amount will be deducted from the total lane hire for the duration of the tournament.
- Lengthy discussion on unsigned email letter received from a group purporting to be tenpin bowlers around NZ who want to set up a new Association/discussion group on Facebook. Agreed that Roger Tucker will initially do the draft response and for Belle to present this to the Board so we only have one collective response from the whole body.

Meeting closed at 4pm.

Next meeting: TBA

CERTIFIED TRUE RECORD



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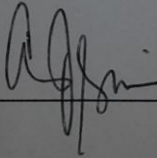
**Annabelle Swain, CEO**

TBNZ Cheque, DD & TT Payments  
November/December 2016

Date	Payee	Amount	Reason
<b>Main Account</b>			
DD	21/11/2016 J Roberts	48.95	Postage and stationery
DD	21/11/2016 Internet Services Group	17.25	Web hosting monthly fee
DD	25/11/2016 Infinity Foundation	1,829.75	Refund balance of unused grant
DD	30/11/2016 A Swain	280.45	Asian Seniors Bowling Council subscription
T/T	1/12/2016 Tenpin Bowling Australia	240.95	Level 1 coaching fees
DD	6/12/2016 K Rankin	356.00	Airfare board meeting
DD	6/12/2016 Northside Realty Ltd	176.00	Printing coaching manuals
DD	12/12/2016 Various Payees	3,731.26	Payment of Aust Nationals prize money received from TBA
DD	13/12/2016 Reborn Web	349.99	Development of new website
DD	15/12/2016 Omni Fire & General Ltd	1,464.88	Annual insurance premium
DD	19/12/2016 Graphix Explosion	1,153.45	Printing 2017 membership cards and brochures
DD	19/12/2016 Internet Services Group	17.25	Web hosting monthly fee
		9,666.18	
<b>Squad Account</b>			
DD	21/11/2016 Company Branding Ltd	4,181.98	Shirts for international representatives
DD	21/11/2016 F Housham	234.31	Balance of funds collected re seniors Korea trip
		4,416.29	

Signed

CEO

 28/01/2017