



Minutes of TBNZ Management Team Meeting

Date/Time: 15 June 2017 (Aotea, Porirua) – 5:30pm to 7:00pm
22 June 2017 (Pins Lincoln) – 3:30pm

Attendees: 15 June - Annabelle Swain (Chair), Terry Mustchin, Tim Swain, Ian Klein and Ivena Heald

Apologies: Roger Tucker

Attendees: 22 June – Annabelle Swain (Chair), Jim Roberts, Josie Adams, Donna Fletcher, Shorty Madeley and Pete Richardson

1. WELCOME

2. MINUTES OF THE PREVIOUS MEETING

The Minutes of the last full meeting have already been accepted and posted on the website.

3. MATTERS ARISING FROM THE PREVIOUS MEETING MINUTES

There were no matters arising.

4. GENERAL CORRESPONDENCE

Inwards:

- 23/June – NZ Olympic Committee Newsletter
- 26/June – Information received re Asian Youth Tenpin Bowling Championships
- 6/July – WBC – Article regarding World Games
- Various Sponsor Centres – updates to membership

Outwards:

- Membership cards to several direct join ups
- Email to Sponsor Centres requesting membership updates

5. FINANCIAL REPORT (including approvals and funding applications, where required)

Bank Balances:

The total bank balance was \$51,448 as at 30 June 2017 consisting of:

- i. Current Account \$9,850
- ii. Squad Trust Account \$2,722
- iii. Online Saver Account \$38,876

Debtors:

Total at 30 June 2017 was \$3,245 which is current.

Sponsor Centres:

- Centres paying by instalment have been invoiced for the third instalment which is due to be paid in July.

Grants

- Funds have been received from NZCT (\$2,000) towards the purchase of lane measuring equipment and Grassroots Trust (\$6,976) towards the BWC qualifying tournament.

Payments

- The list of payments for June 2017 is attached.

Moved by: Jim Roberts **Seconded by:** Pete Richardson **Motion Carried**

6. TECHNICAL ADMINISTRATOR'S REPORT

- Hasting's sanctioning completed and certificate issued No 10-2017 dated 29th May 2017.
- Proceed with purchase of the lane measuring equipment for which TBNZ received partial funding.
- Meeting with Aaron King head technician Xtreme Wairau Thursday 6th July 2017 re sanction of lanes.
- Shorty also talked about the proposed Lane Inspectors course he wants to run this year. We agreed that the course should be held in the South Island as this is the area needing qualified people and there are a couple of possible trainees. Would be better to send Shorty down to Invercargill if he is able to travel.

7. TOURNAMENT MANAGER'S REPORT

- SNTC – currently 8 teams registered to participate
- NYTC – currently 8 teams registered to participate
- Junior Youth Nationals – preparations are in progress

8. TOURNAMENT SCORING AND RANKING

- Tim advised that the tools for scoring the next three TBNZ run events are close to completion and these will be left with Ian to check.
- Ranking is up to date and will be done up to the Hutt Valley Open.
- Update to the ranking after the Manukau Seniors will be completed when Tim gets back from Germany.

9. WEBSITE MANAGEMENT REPORT

- No issues with the website
- Will start on the updates for next year's tournaments

10. TRAINING SQUAD MANAGER's REPORT

- Preparations for the Seniors Team going to Germany in progress. Stephen Penney is the manager
- Walter Rachuig Team announced but bowler to participate in the Australian Masters still need to confirm.
- Seniors Team Challenge preparations in progress with the shirts to be done next. One bowler may not be able to travel. To be confirmed by early August.
- Review of the squad requirements for 2018 presented possible issues that may arise. Request that the information will be presented to the Board for guidance.

11. COACHING AND BOWLER PROGRESSION

- Work is still in progress. Kaleb Allardyce is providing supporting through research and investigation to Belle and Ivena
- Target is August/September to provide some information to the Silver Coaches for review

12. GENERAL BUSINESS

- Discussion on correspondence received by CEO from AMF Australia regarding new era of pinsetting machines (string pins) and the direction that TBA is going. General consensus from the group is that TBNZ is affiliated to World Bowling, it will only follow World Bowling rules
- Arrangements nearly completed for our 50 Year Celebration event – tickets are being printed and Donna Fletcher is the 'go to' person for tickets and information. Thanks to Jess Swain for producing a magnificent 'flyer' about the celebration, this has now been circulated to all Sponsor Centres and one or two other people who can spread the information around.

Meeting closed at 7.20pm.

Next meeting 26 August 2017 at Pins Lincoln

CERTIFIED TRUE RECORD:




Annabelle Swain, CEO

TBNZ Cheque, DD & TT Payments
June 2017

| | Date | Payee | Amount | Reason |
|--------------|------------|------------------------------|-----------|--|
| Main Account | | | | |
| DD | 6/06/2017 | Tenpin Tauranga | 11,533.00 | Balance of lane fees for Open Nationals |
| DD | 6/06/2017 | J Roberts | 334.50 | AGM/Open Nationals accommodation |
| DD | 6/06/2017 | P Richardson | 255.00 | Open Nationals accommodation |
| DD | 6/06/2017 | J Waters | 1,000.00 | Open Nationals prize money |
| DD | 6/06/2017 | A Boswell | 1,000.00 | Open Nationals prize money |
| DD | 6/06/2017 | B Tofilau | 600.00 | Open Nationals prize money |
| DD | 6/06/2017 | S Howell | 400.00 | Open Nationals prize money |
| DD | 8/06/2017 | C Haynes | 400.00 | Open Nationals prize money |
| DD | 12/06/2017 | McLaren Guise | 2,587.50 | Fee for audit 2016 accounts |
| DD | 12/06/2017 | NZ Olympic Committee | 172.50 | Annual membership fee |
| DD | 12/06/2017 | Cosgrave Awards | 1,168.29 | Medals/Trophies for Open Nationals |
| DD | 12/06/2017 | D Brown | 600.00 | Open Nationals prize money |
| DD | 14/06/2017 | K Rankin | 134.00 | AGM accommodation |
| DD | 30/06/2017 | P Wright | 29.99 | Engraving trophy |
| DD | 30/06/2017 | Papatoetoe Cosmopolitan Club | 565.00 | Deposit and bond for 50 year celebration |
| | | | 20,779.78 | |
| 02 Account | | | | |
| DD | 13/06/2017 | T Mustchin | 1,089.50 | Reimburse deposit Aust Seniors accommodation |
| T/T | 15/06/2017 | BDU Marketing | 15,122.38 | Accommodation World Seniors Munich |
| DD | 30/06/2017 | Westpac Bank | 50.00 | T/T Fees |
| | | | 16,261.88 | |

Signed

CEO

 22/07/2017

TBNZ Cheque, DD & TT Payments
May 2017

| | Date | Payee | Amount | Reason |
|--------------|------------|------------------|----------|------------------------------------|
| Main Account | | | | |
| DD | 22/05/2017 | S Madeley | 43.81 | Reimburse petrol Expenses |
| DD | 22/05/2017 | A Dunn | 135.00 | Refund Senior Nationals entry fee |
| DD | 31/05/2017 | Westpac Bank | 50.00 | T/T Fee |
| | | | 228.81 | |
| 02 Account | | | | |
| T/T | 22/05/2017 | Quest Apartments | 1,481.77 | Deposit Rachuig team accommodation |

Signed

CEO



22/05/2017