



Minutes of TBNZ Management Team Meeting

Date/Time: 1 April 2017 at 4.30pm

Attendees: Annabelle Swain (Chair), Jim Roberts, Shorty Madeley, Donna Fletcher and Josie Adams

Apologies: Terry Mustchin, Roger Tucker, Tim Swain, Pete Richardson, Ivena Heald and Ian Klein

1. WELCOME

2. MINUTES OF THE PREVIOUS MEETING

The Minutes of the last full meeting have already been accepted and posted on the website.

3. MATTERS ARISING FROM THE PREVIOUS MEETING MINUTES

There were no matters arising.

4. GENERAL CORRESPONDENCE

None

5. FINANCIAL REPORT (including approvals and funding applications, where required)

5.1. BANK BALANCES

The total bank balance was \$55,846 as at 31 March 2017 consisting of:

Current Account \$13,980

Squad Trust Account \$0

Online Saver Account \$41,866

Funds include approximately \$23,000 in tournament income and unused grants.

5.2. DEBTORS

Total at 31 March 2017 was \$50 which is current.

5.3. SPONSOR CENTRES

All 13 sponsor centres have now paid either the full amount or the first instalment. Those centres paying by instalment will be invoiced for the second instalment in April.

5.4. TOURNAMENTS

National Teams Championships

Full payment received from all teams except Manukau & Counties with no payment received and Hutt City & Strike Lower Hutt \$300 per team outstanding.

Senior Nationals

At 31 March, there were 76 bowlers registered with part/full entries total \$10,575 in entry fees of which \$4,960 is outstanding.

5.5. PAYMENTS

The list of payments for March 2017 is attached.

Proposed by Jim Roberts that this report be accepted.

Seconded: Shorty Madeley

6. TOURNAMENT MANAGER'S REPORT

6.1. Senior Nationals:

172 entries up from 147 in 2016, for a total of 314 overall up from 262 in Palmerston North.

6.2. Open Nationals:

Received 54 entries for a total of 120 combined entries.

6.3. NTC:

Only have 12 teams now, with the recent withdrawal of Nth Harbour. Manager's Handbook is nearly completed and will be sent out on Monday. Preparations are coming together, all will be finalised by next Friday April 7.

6.4. NSTC/NYTC:

Documents are being reviewed with the 2017 versions being finalised by April 20.

- With the good turn-out in the Senior Nationals and the funding received for the medals and trophies, agreement was reached at the meeting that the inaugural National Senior Cup can be seeded with \$1000 to be added to the \$10 per qualifying fee (split between the Men and Ladies divisions). Top 3 plus one prize for highest Grand Senior (not in the top 3). The numbers were checked by Jim that this is viable.
- NTC Prize Fund based on the 12 teams is \$4800. Jim has reviewed amount that it is costed and spread correctly. In the past, the prize money was withdrawn in cash, but subsequent discussions led to the conclusion that this will not be done anymore and that the prize money will be direct credited to a nominated bank account by the individual team managers. This method of payment for the prize money will be the same for the other tournaments.

Meeting closed at 6.30pm.

Next meeting pencil-booked during Senior Nationals at Kapiti

CERTIFIED TRUE RECORD:

A handwritten signature in black ink, appearing to read 'A Swain', is centered on a light gray rectangular background.

Annabelle Swain, CEO

TBNZ Cheque, DD & TT Payments
March 2017

	Date	Payee	Amount	Reason
Main Account				
DD	15/03/2017	S Madeley	25.72	Reimburse telephone calls
DD	15/03/2017	Inland Revenue	910.12	GST Jan/Feb period
DD	15/03/2017	Superstrike Hastings	125.00	Refund direct memberships paid
T/T	15/03/2017	Asian Bowling Federation	1,494.08	Annual membership fee ABF/World Bowling USD1,010
T/T	15/03/2017	Tenpin Bowling Australia	672.42	Bronze level course fees AUD600
DD	29/03/2017	Graphix Explosion	87.40	Printng additional membership cards
DD	29/03/2017	J Crack	227.08	Reimburse airfare board meetng
DD	31/03/2017	Westpac Bank	40.00	T/T fees
			3,581.82	

Signed

CEO

Alfon (01/04/2017)