



TBNZ Ranking & Statistics Officer

Job Description

Reports to :

Chief Executive Officer (CEO)

Liases with:

CEO

National Tournament Manager

Tournament & Web Support Officer

National Squad Manager

Sponsor Bowling Centres

Administration Manager

Responsibilities:

1. Collate results from all TBNZ certified tournaments and compile National Rankings from these tournaments.
2. Produce regular updates of the National Ranking for publication on the TBNZ website.
3. Produce any other tournament results analysis as required from time to time.
4. Support in the development, maintenance and upgrade of tools used to enable tournament committees to quickly and accurately compile and distribute results for TBNZ-run tournaments.
5. Work with the National Tournament Manager to ensure that certified tournaments comply with the Ranking Policy
6. Assist the Tournament & Web Support Officer in the maintenance of the TBNZ website